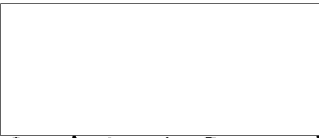


OGC 78-5642
25 August 1978

MEMORANDUM FOR: Chief, Policy & Coordination Staff, DDO
Assistant for Information, DDA
Special Assistant, DDS&T
Director of Central Reference, NFAC
 , Inspection Staff
Assistant General Counsel

STAT

FROM : 
Assistant General Counsel

SUBJECT : Department of Justice "Umbrella" Procedures

1. Attached is a copy of a second draft of DoJ "umbrella" procedures pursuant to Executive Order 12036. As you will see, they have made some changes based on the suggestions that we made to the first draft back in late May and early June. I believe there are still other areas that can be improved.

2. As you will see from the attached, the Department is now asking that the appropriate parts of these "umbrella" procedures be included in the departments' and agencies' individual procedures. I believe we should review the impact of doing this on the draft procedures we have already produced. I believe that we can best proceed by reviewing those in the order in which we originally produced them. I would like to begin that review during the second or third week in September. As that time approaches, I will be in touch with you as to a specific time and place.

STAT

Attachment

